



Intergenerational Living Program Code of Conduct

Introduction

The St. Joseph's Rehabilitation & Residence (SJR) Intergenerational Living Program includes strict adherence to the following Code of Conduct. SJR accepts students into the program with high standards in mind; these include personal and professional integrity; professional behavior; respect; and consideration of others. By participating in the program, you agree to the following Code of Conduct.

The following rules apply for participation in the Saint Joseph's Rehabilitation & Residence Intergenerational Living Program. These rules are established to set standards of living within Saint Joseph's.

Alcohol

The following actions are strictly prohibited:

Consumption, possession or use of alcohol by residents under the age of 21

Disruptive conduct due in part or in whole to being under the influence of alcohol

Giving alcohol to underage persons or providing a space for the consumption of alcohol by underage persons

Possession of an open alcohol container in a public area regardless of the individual's age.

The use of, kegs, funnels, drinking games with alcohol, or any other tools that would promote binge drinking.

Drugs

The possession and/or use of narcotics or drugs other than those medically prescribed, properly used, properly secured, and in the original container (hereafter: Drugs), is prohibited. Medically-prescribed marijuana is prohibited. Providing a space for the use of Drugs is prohibited. The distribution and/or sale of Drugs is prohibited. Intentionally or recklessly inhaling or ingesting substances (e.g., nitrous oxide, glue, paint, etc) that will alter a person's mental state is also prohibited. Destruction/Attempted Destruction of Property

Saint Joseph's expects that all residents participating in this program, whether on or off campus, will abide by the facility's regulations concerning alcohol and other drug use. When a resident of this program engages in conduct away from the facility that violates these regulations concerning alcohol and drug use and such violation results in behavior which, in the facility's sole judgment, is destructive, abusive, or detrimental to the facility's interests, the facility's conduct process shall apply and such matters will be processed accordingly.

Damage to Property

No resident shall intentionally or negligently damage, attempt to damage, or participate in the damage of property belonging to or in the care of the facility, a resident, visitor or an employee of the facility. Acts of vandalism on and off-facility shall also be considered a violation of this policy. Damage that is caused accidentally should be promptly reported to the most appropriate authority or facility official. Failure to report significant accidental damage will be considered a violation of this regulation.

Quiet Hours & Noise

Common courtesy hours concerning noise are in effect 24 hours a day. Loud voices and other activities in close proximity to resident rooms may also create excessive noise levels. This regulation recognizes that in any community consisting of so many diverse individuals, basic courtesy is always required for people to be able to pursue their own activities and schedules.

Fire Safety

All program participants must timely assist staff whenever a fire alarm sounds. Intentionally, negligently, or accidentally setting a fire, tampering with fire safety equipment such as, but not limited to, fire extinguishers, fire hoses, alarm pull stations, smoke detectors, heat sensors or sprinklers is prohibited. Any improper use of a flame or lit object, including, but not limited to, smoking, candles, incense, etc. may be considered a violation of this policy.

Building Entry

Participants may enter the facility through a number of entrances during the daytime hours. After 6PM participants will be expected to enter the facility through the Ambulance Entrance by use of a biometric reader.

Participants will each be given a key to his/her individual room. Keys must be returned to facility Management upon completion of the program. (see also "Locks and Keys of Individual Rooms")

Guests

Program participants are responsible for the guests they invite, bring, or host to/in the facility. The behavior of guests within the facility will be attributed to their host regardless of location (participants living areas, resident areas, lobby, outdoor grounds, etc.).

Program participants must inform facility Management of the intention to invite or host a guest on the grounds of Saint Joseph's.

Law and Policy Compliance

Program participants are expected to conduct themselves in accordance with the law. Violations of federal, state, and city laws and ordinances are considered to be a violation of this policy.

Violations of facility policies described or referenced throughout this or any other official facility Handbook or violations of any portion or provision of this or any other official facility Handbook will be considered violations of Saint Joseph's standards of conduct. Examples of other official facility policies include but are not limited to, Workplace Violence, Sexual Harassment and Discrimination, Alcohol & Drug-Free Workplace, etc.

Housekeeping

No participant shall intentionally dispose of refuse of any kind in or near the building except in receptacles provided for that purpose. No receptacle used for trash shall be overturned. Participants are expected to keep all living areas including common rooms and hallways in a neat and orderly fashion. This includes hallways being free from personal property and/or furniture.

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Pets/Animals

Program participants shall not bring any pet/animal (hereafter: animal), regardless of ownership, into the facility or chain an animal outside any building where it may disrupt residents well-being through barking or other noise.

Tobacco Free Workplace

This policy was established to maintain a tobacco-free environment for residents, families and employees. Consistent with the Alcohol & Drug-Free Workplace policy, the use, possession, distribution or sale of all tobacco products is prohibited on facility property. No smoking is permitted anywhere inside the building or outside the building on facility property. Note that this includes smoking in personal vehicles on SJR property. It is the expectation that if you are aware of others not following this rule, that you will report it to administration – as it is a safety issue for residents, staff, and visitors.

Solicitation and Sales

Solicitations and sales are not permitted except by written authorization from the Administrator as consistent with the "Use of Personal Cell Phones and Other Personal Business" policy.

Theft

No program participant shall take, attempt to take, or assist in the taking of money, property, services, identity, or any item of value for which they do not have rightful possession which includes resident or facility property. No participant will attempt to use property or services without proper authorization. Participants must not take, for their own or use property of another person without permission, even if it is intended to be returned. Knowledge, possession, retention or disposal of any stolen property is prohibited.

Violence/Threats

The intentional use of physical force or power against another person, group, or community with behavior likely to cause physical or psychological harm. Responding to violence with violence, as defined in the code of conduct, may also be a violation of this policy.

Engaging in conduct, including any gesture, written, verbal or physical act, or any electronic communication (which includes emails, text messages, and internet postings on websites or other social media) that is so severe or pervasive and objectively offensive that it substantially disrupts or interferes with the rights of a resident or any other member of the facility community.

Weapons

No Student shall keep, use, possess, display, or transport any type of weapon or any other dangerous device capable of causing injury or in the facility or on the grounds of Saint Joseph’s.

Locks and Keys of Individual Rooms

Each student will have a keyed lock on his/her door. You are responsible for locking your own room. Note that administration will have keys to each room for safety reasons, i.e., in the event of an emergency such as fire, flood, evacuation, etc.

Print Name

Sign Name

Date