

**Nursing Home COVID-19 Related Reporting Requirements**

**WEEKLY REPORTING:**

**Reporting to the Centers for Disease Control (CDC):**

CMS is requiring Nursing Homes to report to the CDC at a recommended frequency of once per week with the first report due to NHSN by 11:59pm on May 17. Reporting will include information on staffing, COVID-19 cases and fatalities, PPE and other equipment. CMS recommends reporting on the same day each week. There will be a grace period (2 weeks), then a graduated enforcement system. Providers will face CMPs if they fail to submit any reports by June 7. All relevant information on CDC reporting can be found at [www.cdc.gov/nhsn/ltc/covid19/index.html](http://www.cdc.gov/nhsn/ltc/covid19/index.html), including [instructions for enrolling to report](#) and webinar opportunities.

**Cumulative Updates to Residents, Representatives and Families\*:**

Nursing homes are required to provide weekly cumulative updates to residents, resident representatives, and families. **If new cases or symptom clusters are identified more frequently than weekly, nursing homes will not be required to make additional "cumulative weekly updates" notification**, as each notification related to new cases and clusters must include cumulative updates (see below, under Incident Based Reporting). If a week has passed since identification of the last new case or symptom cluster and notification, nursing homes must provide a weekly update to residents, resident representatives, and families.

\*Please refer to [QSO-20-29-NH](#) for further details.

**INCIDENT BASED REPORTING:**

**Reporting to MA Department of Public Health via REDCap**

Effective July 6<sup>th</sup>, and pursuant to [Chapter 93 of the Acts of 2020](#) Rest Homes should report daily to DPH if/when there are any changes in the number of cases or deaths among residents and staff using the secure platform, [Research Electronic Data Capture \(REDCap\)](#). You must submit a facility contact form in the REDCap system regardless of whether or not your facility has confirmed cases of COVID-19. DPH is required to collect demographic information about each case and death\*, including: gender, race, ethnicity, disability, primary city/town of residence, age, primary language, and occupation. Please find the REDCap user guide [HERE](#).

*\*Regarding reporting of deaths: If a resident previously had laboratory positive or suspected COVID-19, but had recovered and was no longer being treated as having COVID-19 at the time of death, please do not count this resident's death as COVID-19 related in the REDCap system.*

***Please note that in addition to ongoing, positive case-based reporting, you must also submit a form for each confirmed case of COVID-19 dating back to March 10<sup>th</sup>, 2020 by no later than July 31, 2020.***

**Incident Reporting to Residents, Representatives and Families\*:**

Based on updates to the ROPs, and [subsection \(g\) of section 1 of Chapter 93 of the Acts of 2020](#), Nursing homes are required to inform residents, their representatives, and families of those residing in facilities of confirmed or suspected COVID-19 cases in the facility among residents and staff. The communication must occur by **5 p.m. the next calendar day** following the occurrence of *either*:

- A single confirmed infection of COVID-19; *OR*
- Three or more residents or staff with new-onset of respiratory symptoms that occur within 72 hours of each other.

\*Please refer to [QSO-20-29-NH](#) for further details.

\* For information on bi-weekly reporting requirements for facilities with designated COVID-19 Isolation Spaces [CLICK HERE](#)

**Reporting to MA DPH via HCFRS:**

Licensed long-term care providers must report **unanticipated resident deaths, including deaths of any resident who was COVID-positive at any point**, either in the facility or at the hospital to DPH via [HCFRS](#) or fax\*. Facilities are no longer required to report any cases of COVID-19 in HCFRS. Please note that as of 07/21/2020, facilities are required to report COVID-19 **deaths** in **BOTH** REDCap (See first requirement) and HCFRS.

***\*DPH Fax Information:***

[Nursing Homes and Rest Homes \(RTF\) Incident Reporting Form](#)

*Please fax form to (617) 753-8165.*

**Reporting an Outbreak of COVID-19:**

Licensed long-term care providers are required to notify the state epidemiology line at (617) 983-6800, and their local board of health if a new outbreak of COVID-19 occurs in their facility. An outbreak is defined as

**BASELINE AND SURVEILLANCE TESTING REPORTING:**

\*For further details, please refer to [Nursing Facility Bulletin 148](#)

**Baseline Testing Reporting:**

An administrator or other appropriate representative must submit a signed and scanned copy of [THIS EXECUTED ATTESTATION](#), as well as a report via [THIS ONLINE SURVEY](#), **by 12:00 p.m. on Monday, July 20, 2020.**

**Surveillance Testing Reporting:**

Facilities must submit weekly reporting as well as a signed and scanned copy of [THIS EXECUTED ATTESTATION](#) using [THIS ONLINE SURVEY](#) by 12:00 p.m. **each Friday, beginning July 31, 2020.** Nursing facilities must submit such weekly reporting, even if they are in a bi-weekly Testing Period. A login is not required to access the online survey. Facilities should report no more than one test result per person. If a person was tested multiple times in the prior week, the facility should report the most recent test result.

**PLEASE NOTE: ALL QUESTIONS RELATED TO DATA AND REPORTING TO MA DPH (REDCap, HCFRS, Baseline/Surveillance Testing) SHOULD BE DIRECTED TO [DPH.BHCSQ@MassMail.State.MA.US](mailto:DPH.BHCSQ@MassMail.State.MA.US)**