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TO: Assisted Living Residences Executive Directors
FROM: Executive Office of Elder Affairs Secretary Elizabeth Chen
SUBJECT: COVID-19 Vaccine
DATE: October 21, 2021

The Executive Office of Elder Affairs (EOEA) continues to work with state, federal and local partners to address the Coronavirus Disease 2019 (COVID-19) pandemic. EOEA understands the important role that Assisted Living Residences (ALR) serve in caring for Massachusetts residents. The purpose of this guidance is to inform ALRs of the vaccine requirements for ALR personnel pursuant to [651 CMR 12.00 CERTIFICATION PROCEDURES AND STANDARDS FOR ASSISTED LIVING RESIDENCES](#) and collect the relevant vaccination data for their facility.

651 CMR 12.06(9)(f) requires COVID-19 vaccination for ALR personnel. 651 CMR 12.09(9)(f)(2) states that ALRs shall ensure that all personnel maintain full COVID-19 vaccination “*consistent with any guidelines, schedule, and reporting requirements established by the Secretary.*”

In accordance with the regulation, ALRs shall ensure that all documentation required to be maintained under 651 CMR 12.06(9)(f), including proof of current COVID-19 or a declination statement for all personnel, is available for review by EOEA by October 31, 2021. Such documentation will be reviewed by EOEA during any Compliance Review conducted after October 31, 2021.