

## COVID-19 Related Reporting Requirements for Assisted Living Residences

Reporting Requirement	What are you reporting?	When are you reporting?	Where are you reporting to?	Need further information?
<b>Updating residents, representative and families</b>	New confirmed case of, or mortality due to COVID-19 among residents or staff; or 3 or more residents or staff at the residence or facility present with new-onset of respiratory symptoms within the previous 72 hours.	By 5:00 p.m. the next day	Residents, families and representatives. Possible modes of communication include email, mail, website, listserv or phone calls.	<a href="#">Chapter 93 of the Acts of 2020</a>
<b>Reporting Non-Resident Positive Cases</b>	Incidence of COVID-positive non-residents	Daily by 12:00 Midnight when the following criteria are met: <ul style="list-style-type: none"> <li>- <i>Positive COVID-19 Test Result case confirmed by medical testing</i></li> <li>- <i>The individual's case has not yet been reported in this form</i></li> </ul>	<a href="#">ALR Program: Non-Resident COVID-19 Daily Reporting Form</a>	<a href="#">Daily Submission of Non-Resident Positive Reports of COVID-19</a>
<b>COVID-19 Incident Reports</b>	ALRs are required to submit incident reports for every new COVID-19 case and death for staff and residents within 24 hours	Within 24 hours of positive test result or death.	Dynamics via <a href="#">this link</a>	<a href="#">Instructions to access ALR-Dynamics</a>  <a href="#">Updated Guidance for Assisted Living Residences (ALRs) during the COVID-19 Outbreak</a>
<b>Reporting an Outbreak of COVID to the State</b>	One or more confirmed case of COVID	Upon confirmed case of COVID in staff or resident	The state epidemiology line at (617) 983-6800, and your local board of health	
<b>Point of Care (e.g. BinaxNOW) Testing to Department of Public Health's Bureau of Infectious Diseases and Laboratory Sciences (BIDLS)</b>	Information on all tests performed using POC devices, just as BinaxNOW tests (regardless of test results)	When a test is performed in your community using a POC device	Results should be reported to DPH using Project Beacon. If your facility does not have a Project Beacon account, <a href="#">please click here.</a>	<a href="#">EOEA BinaxNOW POC Testing Guidance</a>
<b>COVID-19 Vaccine Reporting</b>	Proof of all vaccination for all staff or personnel declination statement	Upon hire or upon updates to staff vaccination status (e.g. following administration of 2 <sup>nd</sup> shot or booster)	Internal records	<a href="#">651 CMR 12.00</a>

