



## 2022 LeadingAge Massachusetts Annual Achievement Award Nominations

**Deadline: September 9, 2022**

LeadingAge Massachusetts member organizations are invited to submit nominations for the 2022 LeadingAge Massachusetts Achievement Awards. The Achievement Awards publicly acknowledge the accomplishments and contributions of those who exemplify and advance the missions of LeadingAge Massachusetts's member organizations. These awards will highlight examples of the commitment, innovation, leadership and excellence within LeadingAge Massachusetts member organizations. The awards will be presented at the 68<sup>th</sup> Annual Meeting of the Membership on Thursday, October 12, 2022 at The Hogan Center at the College of the Holy Cross in Worcester, MA.

**Eligibility:** Achievement Awards are open to current staff and volunteers of LeadingAge MA provider member organizations.

**Selection and Notification:** The LeadingAge MA Annual Meeting Task Force is responsible for reviewing all nominations and selecting award recipients. Nominees will be notified in mid-September.

**How to Submit Nominations:** All nominations must be submitted electronically through the LeadingAgeMA website. You will need to fill out an on-line form for each nomination ([www.leadingagemma.org/awards22](http://www.leadingagemma.org/awards22)).

Once you start your application you will not be able to save your progress. We recommend you download the overview of all of the award categories and questions and have all materials available before you start the online process.

Each submission must include answers to award-specific questions. There is also an option to include accompanying/supporting documents that you feel would be helpful to the committee in evaluating this nomination. Such documents may include a program description, photos or letters of support. If you are submitting a video or audio portion with your nomination, it will only be considered if posted to a shared site (such as your own website or YouTube) as LeadingAge Massachusetts will not make duplicates for each member of the awards committee to review.

**Click on this link ([www.leadingagemma.org/awards22](http://www.leadingagemma.org/awards22))** to fill out the on-line nomination form. Any questions please reach out to Lynn Monaghan [lmonaghan@leadingagemma.org](mailto:lmonaghan@leadingagemma.org)

**Deadline:** All nominations are due September 9<sup>th</sup>, 2022.

### **Award Categories:**

- **Emerging Leader Award\***
- **Heart and Hands Award**
- **Outstanding Team of the Year Award**

\*The recipient of the 2022 Emerging Leader Award will receive a scholarship to a future LeadingAge Annual Meeting and Exposition which includes complimentary registration and up to \$1,000 for travel and accommodations.

## Achievement Award Descriptions and Requirements

### 1. Emerging Leader Award

This award is given to an individual at any level in a LeadingAge Massachusetts member organization who has assumed additional leadership responsibilities in the past five years; and has worked to build a shared vision, developed robust relationships including supporting the personal and professional growth and development of others, and has demonstrated the pursuit of organizational excellence.

**Award Requirements:** Please respond to each of following criteria clearly. Where possible, include measurable impact. Lists and bullet points are acceptable.

- i. Describe the individual you are nominating and why you are nominating him/her.
- ii. Please detail additional leadership responsibilities this person has taken on in the past few years. In what ways has this person excelled in these additional responsibilities?
- iii. Describe how this person has nurtured, coached, counseled, and encouraged others to develop personally and professionally.
- iv. How has this person influenced individuals, processes, or strategic direction for your organization?

### 2. Heart and Hands Award

This award is given to an individual who demonstrates exceptional relationships(s) with a resident(s) or client(s); these relationships should provide special enrichment and increased quality of life to the resident(s) or client(s) through efforts beyond those normally considered within the position's job description.

**Award Requirements:** Please respond to each of following criteria clearly. Where possible, include measurable impact. Lists and bullet points are acceptable.

- i. Describe the individual you are nominating and why you are nominating him/her.
- ii. How has this individual demonstrated exceptional relationships(s) with a resident(s) or client(s)? Relationship should provide special enrichment and increased quality of life to the resident(s) or client(s) through efforts beyond those normally considered within the position's job description.
- iii. How has this person gone beyond his/her job description to meet the criteria for this award? Please provide examples.
- iv. How long has the nominee been with organization?

### 3. Outstanding Team of the Year Award

As defined by SHRM (Society for Human Resource Management), a "high-performance work team" refers to a group of goal-focused individuals with specialized expertise and complementary skills who collaborate, innovate, and produce consistently superior results. The group relentlessly pursues performance excellence through shared goals, shared leadership, collaboration, open communication, clear role expectations and group operating rules, early conflict resolution, and a strong sense of accountability and trust among its members." This award is given to an exceptional team whose work has measurably benefited their community.

**Award Requirements:** Please respond to each of following criteria clearly. Where possible, include measurable impact. Lists and bullet points are acceptable.

- i. Describe the team and why it is being nominated.
- ii. Describe why you consider this team to be exceptional.
- iii. Provide at least one program/initiative/process that was developed as the result of the team's work.
- iv. How does this team and their work benefit residents/clients, community and/or staff?
- v. Give examples and data where applicable.